



Te Kawa Mataaho

Public Service Commission

31 January 2024

9(2)(a) privacy

9(2)(a) privacy

Official Information Request

Our Ref: OIA 2023-0313

I refer to your official information request received on 14 December 2023 where you asked:

“Could I please receive copies of any advice provided to ministers since 14 October 2023 about the process for removing/replacing Chief Executives/Board chairs from government departments or agencies or crown entities for which they are responsible?”

If the advice is under active consideration, could I please at least receive the title of the advice and the date it was provided and to whom.”

Information publicly available

Listed in the table below is an Aide Memoire provided to the Minister for the Public Service regarding procedural requirements for boards appointed under the Crown Entities Act 2004 which is publicly available on Te Kawa Mataaho Public Service Commission’s website at the link provided in the below table.

Item	Document Description	Website Address
1	AIDE MEMOIRE: 2023-0285 – Procedural requirements for boards appointed under the Crown Entities Act 2004	https://www.publicservice.govt.nz/assets/DirectoryFile/Aide-Memoire-Procedural-requirements-for-boards-appointed-under-the-Crown-Entities-Act-2004.pdf

I am therefore refusing your request under section 18(d) of the Official Information Act 1982 (OIA) on the grounds the information requested is publicly available.

If you wish to discuss this decision with us, please feel free to contact Ministerial.Services@publicservice.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission's website.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Nicky Dirks', with a stylized, cursive script.

Nicky Dirks

Manager – Ministerial and Executive Services

Te Kawa Mataaho Public Service Commission